

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
June 25, 2024**

The third regular meeting of the month of June 2024 was held at the District Board Meeting Room, with the option to attend via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on June 25, 2024. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, David Logan (virtual), Les MacDonald, Bob Sanguinetti, Matt Jenkins, and Leanne Mattos.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark and Leah Lothspeich (virtual).

ADDITIONS & DELETIONS TO AGENDA: None.

SPECIAL PRESENTATIONS: None.

WORK SESSION: None.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving the June 11, 2024 regular meeting minutes and June 18, 2024 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments dated 06/12/24 and 06/18/24 in the amount of \$1,229,842.44; Voucher #s 60258-60294 dated 06/07/24, 06/11/24, and 06/18/24 in the amount of \$1,319,561.75; Payroll Benefit Warrant #s 10660-10665 dated 06/13/24 in the amount of \$171,779.82; Payroll Direct Deposit Authorizations dated 06/10/24 in the amount of \$274,795.23; Agenda Bill #24-040, authorizing the General Manager to sign the Professional Engineering, Land Surveying, Architecture, and Landscape Architecture Services Contract Amendment 1 with Parametrix, Inc. in an amount not to exceed \$209,177 for the Discovery Corridor Wastewater Transmission System Phase 2A project and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount; and Agenda Bill #24-041, authorizing the General Manager to sign the Reimbursable Work Order between the City of Ridgefield and Clark Regional Wastewater District for Pipe Construction for the 50th Avenue Roundabout and Pioneer Street Widening Project in an amount not to exceed \$881,846.28, which includes a 20% construction contingency.

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Commissioners Kiggins, Harker, and Kimsey reported on their recent activities.

General Manager: General Manager Activities Report (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report.

Business Services Manager/Board Clerk: Business Services Manager/Board Clerk Activities Report (2024 Salary & Benefits Survey; & Administrative Support Team Rebalance Plan) – Mr. Peterson briefly reviewed the report in Kim Thur's absence.

Board Calendar of Events (July 2024) – Mr. Peterson briefly reviewed the calendar with the Board.

Collection Infrastructure Director: Collection Infrastructure Director (Engineering Director) Activities Report (Emergency Project; Capital Program – Bid & Award; Development Program; & Engineering Department) – Heath Henderson briefly reviewed the report, including:

a) memo relating to Annexation #01-24, Glenwood Landing. The Board concurred with the proposed petition for annexation. Staff will request a hearing date at a future Board meeting.

b) draft agenda bill relating to NE 50th Avenue Subdivision & Cottages District Lateral Reimbursement. The Board concurred with the proposed agenda bill and requested to include it on a future Consent Agenda for approval.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Electronic Payments) – David Logan briefly reviewed the report.

Treatment Operations Manager: Treatment Operations Manager Activities Report (Discovery Clean Water Alliance (Alliance) Operations Program Update; Alliance Engineering Program Update; & Alliance Regulatory Program Update) – Matt Jenkins briefly reviewed the report.

District Legal Counsel: No report.

HEARINGS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 4:18 PM.

Secretary