

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
May 28, 2024**

The third regular meeting of the month of May 2024 was held at the District Board Meeting Room, with the option to attend via GoToMeeting, 8000 NE 52nd Court, Vancouver, Washington on May 28, 2024. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, David Logan (virtual), Les MacDonald, Emily Brown, Matt Jenkins, and Leanne Mattos.

Visitors Present for Regular Meeting: City of Ridgefield Councilor Judy Chipman. Interested Citizens: Dan Clark, Mike Tuft (virtual), and Leah Lothspeich (virtual).

Visitors Present for Special Presentations: Bob Sanguinetti, Sam Robertson, and Cedrick Redula.

ADDITIONS & DELETIONS TO AGENDA: Staff requested to defer the Executive Session until a future Board meeting. The Board concurred.

SPECIAL PRESENTATIONS: Promotion: Sam Robertson, Engineering Technician (Inspection) – Sam Robertson was recognized for his recent promotion to Engineering Technician (Inspection).

Promotion: Cedrick Redula, Senior Engineering Technician (Development) – Cedrick Redula was recognized for his recent promotion to Senior Engineering Technician (Development).

WORK SESSION: None.

CONSENT AGENDA: Commissioner Harker moved to approve the Consent Agenda, approving the May 14, 2024 regular meeting minutes; May 21, 2024 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments dated 05/21/24 in the amount of \$2,190,955.78; Voucher #s 60189-60228 dated 05/10/24 and 05/21/24 in the amount of \$338,190.06; Payroll Direct Deposit Authorizations dated 05/24/24 in the amount of \$254,632.21; Agenda Bill #24-034, authorizing the General Manager to sign the Purchased Services Contract with Del Sol, Inc., to provide janitorial services for the District facilities, including the Salmon Creek Treatment Plant, in an amount not to exceed \$501,107.22 and further authorizing the General Manager, or written designee, to sign supplemental amendments not to exceed ten percent (10%) of the total contracted amount; Agenda Bill #24-035, adopting Resolution #1901, relating to public works; repealing Chapter 2.32 in its entirety and adopting a new Chapter 2.32 of the Clark Regional Wastewater District Code effective July 1, 2024; and Agenda Bill #24-036, adopting Resolution

#1902, approving the final cost and pro rata share of District installed laterals for NE 25th Ave Elementary School (Project 18-2021-0011).

Commissioner Kiggins seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience: None.

REPORTS: Board Members: Commissioners Kiggins, Harker, and Kimsey reported on their recent activities.

General Manager (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update) – John Peterson briefly reviewed the report.

Business Services Manager/Board Clerk: Board Calendar of Events (June 2024) – Leanne Mattos briefly reviewed the calendar with the Board in Kim Thur's absence.

Collection Infrastructure Director: Collection Infrastructure Director (Engineering Director) Activities Report (Emergency Project; Capital Program – Design; Development Program; & Engineering Department) – Heath Henderson briefly reviewed the report, including providing a copy of the letter that was provided to the Mill Creek Forest PUD Homeowners Association relating to the Mill Creek Force Main Repair project and a copy of a final settlement offer letter for a property owner located at 6526 NE 91st Avenue in Vancouver, WA relating to the Sierra Vista-Hunter's Glen Pump Station Removal project.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Risk Management) – David Logan briefly reviewed the report.

Treatment Operations Manager: Treatment Operations Manager Activities Report (Alliance Operations Program Update; Alliance Engineering Program Update; & Alliance Regulatory Program Update) – Matt Jenkins briefly reviewed the report.

District Legal Counsel: Not present.

HEARINGS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: AB #24-037 – Discovery Corridor Wastewater Transmission System (DCWTS) Phase 2A Project – Construction Contract Award – Heath Henderson briefly reviewed the agenda bill. The DCWTS Phase 2A project was advertised on April 11, and bids opened on May 16. Three bids were received ranging from \$2,292,612.20 to \$3,350,548.67. Stellar J Corporation submitted a bid that was deemed non-responsive as their bid did not use the District supplied proposal form. Tapani, Inc. submitted the lowest responsive bid of \$2,292,612.20, which is 38.6% lower than the project estimate of \$3,735,215.00.

Commissioner Harker moved to award the construction contract as advertised for the Discovery Corridor Wastewater Transmission System Phase 2A project to Tapani, Inc., authorize the General Manager to sign a contract with Tapani, Inc. for the bid amount of \$2,292,612.20 (including sales tax)

and further authorize the General Manager or written designee to sign supplemental amendments not to exceed twenty (20) percent of the original contracted amount.

Commissioner Kiggins seconded the motion, and it passed unanimously.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 4:27 PM.

Secretary

Approved 06/11/24