

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
May 14, 2024**

The first regular meeting of the month of May 2024 was held at the District Board Meeting Room, with the option to attend via GoToMeeting, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on May 14, 2024. Commissioner Kimsey called the meeting to order at 4:00 PM.

Those in attendance were Commissioners Denny Kiggins, Norm Harker, and Neil Kimsey.

District Staff: John Peterson, Heath Henderson, David Logan (virtual), Les MacDonald, Vanessa Johnson (virtual), and Kim Thur. District legal counsel Eric Frimodt (virtual).

Visitors Present for Regular Meeting: City of Ridgefield Councilor Judy Chipman. Interested Citizens: Andrew Young, Dan Clark, and Leah Lothspeich (virtual).

**ADDITIONS & DELETIONS TO AGENDA:** None.

**SPECIAL PRESENTATIONS:** None.

**WORK SESSION:** None.

**CONSENT AGENDA:** Commissioner Harker moved to approve the Consent Agenda, approving the April 23, 2024 regular meeting minutes; ratifying and confirming previous payments issued, including Electronic Payments dated 05/08/24 in the amount of \$1,590,245.48; Voucher #s 60142-60188 dated 05/08/24 in the amount of \$1,111,348.41; Payroll Benefits Warrant #s 10650-10651 dated 04/15/24 in the amount of \$587.35; Payroll Direct Deposit Authorizations dated 04/25/24 and 05/10/24 in the amount of \$522,624.93; Agenda Bill #24-031, adopting Resolution #1899, updating regular meeting times of the Board of Commissioners; and amending Section 2.04.010 of the Clark Regional Wastewater District Code; and Agenda Bill #24-032, adopting Resolution #1900, relating to side sewer assistance program; and amending Sections 5.44.040, 5.44.060, and 5.44.070 of the Clark Regional Wastewater District Code.

Commissioner Kiggins seconded the motion, and it passed unanimously.

**COMMUNICATIONS: Items from the Audience:** None.

**REPORTS: Board Members:** Commissioners Kiggins, Harker, and Kimsey reported on their recent activities.

**General Manager (Agency Coordination, District and Professional Organization Functions, & Discovery Clean Water Alliance Update)** – John Peterson briefly reviewed the report, including providing copies of 7 support letters from several local and state agencies supporting the District’s Wallace Heights Septic Elimination project.

**Business Services Manager/Board Clerk:** Business Services Manager/Board Clerk

**Activities Report (District Code Update to Chapter 2.32; and New District Janitorial Services Contract)** – Kim Thur briefly reviewed the report, including:

a) Draft agenda bill related to Resolution Amending District Code Chapter 2.32 – Public Works – Competitive Bidding & Small Works Roster. The Board concurred with the proposed Code updates and requested to include the item on a future Consent Agenda for approval.

b) Draft agenda bill related to Janitorial Services Contract. The Board concurred with the proposed agenda bill and requested to include the item on a future Consent Agenda for approval.

**Board Calendar of Events (May 2024)** – Ms. Thur briefly reviewed the calendar with the Board.

**Collection Infrastructure Director: Collection Infrastructure Director (Engineering Director) Activities Report (Capital Program – Bid and Award; Capital Program – Design; Capital Program – Construction; & Development Program)** – Heath Henderson briefly reviewed the report, including a draft agenda bill related to NE 25<sup>th</sup> Ave Elementary School District Laterals Reimbursement – The Board concurred with the proposed agenda bill and requested to include the item on a future Consent Agenda for approval.

**Finance Director/Treasurer:** David Logan reminded the Board of the upcoming District Audit Exit Conference on May 23.

**Treatment Operations Manager:** No report.

**District Legal Counsel:** Eric Frimodt provided a brief verbal report.

**HEARINGS:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

With no further business to discuss, Commissioner Kimsey adjourned the meeting at 4:50 PM.

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Secretary