

Annexation of Property into the District Service Area

What is the annexation process?

1. A written request is received from property owner(s) in an area not already within the District's boundary
2. A petition is generated by District staff
3. The petitioners circulate the petition around the area to be annexed
4. The properties within the annexation boundary are notified of the petition and invited to discuss it with District staff
5. The petition for annexation must be signed by owners of sixty percent (60%) of the land to be annexed
6. If the petition is not signed by owners of at least sixty percent (60%) of the land to be annexed, the District reviews the option of a boundary reduction
7. A public hearing is held at the District office
8. The Board of Commissioners decide if the annexation will proceed
9. If the annexation is to proceed, the Board of Commissioners adopt a resolution approving the annexation
10. A request for adoption is sent to the Clark County Board of Commissioners
11. Clark County Board of Commissioners provide approval and staff completes the finalization process

How does the District decide what properties to include in an annexation?

The criteria that staff uses to determine the District annexation boundary includes:

- Current service basin information (where service comes from)
- Current District boundary
- Clark County Urban Growth Boundary
- Parcel density and size
- Critical Areas

District code does not require that homeowners connect their house to sewer. Agencies that may require connection under certain circumstances are Clark County Public Health and Clark County Community Development based on County Code.



Installation of manhole for gravity interceptor

How would District annexation affect me?

Once annexed, property owners will be eligible to vote for the elected District Commissioners. These officials set policy and rates.

Property owners within the District boundary are in a position to request sewer service to their home. Owners of annexed properties are eligible to receive sewer service by the District through various District financed extension methods. By law, the District cannot expend funds, or assist in financing projects outside the annexed boundary.

When will sewer become available?

This is usually unknown. Sewer extensions are most commonly constructed by private developers and are therefore dependant on the development climate. Occasionally the District installs sewers in conjunction with major road projects or as customer requested extensions. District extensions can not occur prior to annexation.

If you have questions related to a specific area, call the District at (360) 750-5876 and speak to an Engineering representative about any upcoming projects.

About annexation

Why should I sign the annexation petition?

If your septic system fails or you wish to connect to sewer, you may be able to obtain sewer service to your home through the following District funded methods:

- *Customer Generated Infrastructure (CGI)*
- *District Capital Improvement Program (CIP)*
- *District Installed Infrastructure (DII)*
- *Utility Local Improvement District (ULID)*

Sewer service will **only** be available after sewer lines are extended to the area.

The annexation process takes approximately six (6) months to complete.

For more information...

Contact CRWWD at:

8000 NE 52nd Court
Vancouver, WA 98665

PO Box 8979
Vancouver, WA 98668

Phone: (360) 750-5876

Fax: (360) 750-7570

Web: www.CRWWD.com



The American Public Works Association is an international educational and professional association of public agencies, private sector companies, and individuals dedicated to providing high quality public works goods and services.

Annexation of Property into the District Service Area

What is annexation into the wastewater district?

Annexation is the process by which properties are included into the Clark Regional Wastewater District service area. This process is governed by the Revised Code of Washington (RCW) 57.24.

The process is done at the request of area property owners. Upon request, a petition is created for circulation and signature gathering.



Visit us online at www.CRWWD.com

