

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
April 11, 2017**

The first regular meeting of April was held at the District Board meeting room, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on April 11, 2017. Commissioner Kiggins called the meeting to order at 4:00 PM.

Those in attendance were: Commissioners Denny Kiggins, Norm Harker and Neil Kimsey.

District Staff: John Peterson, Shawn Moore, Robin Krause, Ken Andrews, Steve Bacon, Dale Lough, Tom Burns, Hugh Findlay and Kim Thur. District legal counsel Rod Kaseguma.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

**ADDITIONS & DELETIONS TO AGENDA:** John Peterson requested a short Executive Session for the purpose of considering pending or potential litigation, under RCW 42.30.110 section 1(i).

**CONSENT AGENDA:** Commissioner Harker moved to approve the Consent Agenda as presented, approving March 28, 2017 regular meeting minutes; voucher #s 50481-50549 and #s 9195-9208 (March 2017 payroll benefits' warrants) in the amount of \$1,093,299.12 from the Maintenance fund, \$11,581.14 from the Repair & Replacement Projects fund, \$316,508.32 from the Capital Projects fund; \$0.00 from the Alliance Repair & Replacement Projects fund; \$0.00 from the Alliance Capital Projects fund; payroll direct deposit authorizations in the amount of \$230,229.55; Agenda Bill #17-025, adopting Resolution #1683, approving the final cost and pro rata share of District installed laterals for Philbrook Farms and authorizing staff to reimburse the developer, Krippner Homes LLC, \$28,184.00 for installation of the laterals; and Agenda Bill #17-026, approving the final costs of \$57,894.27 for the design and construction of the force main installed in conjunction with the Bella Noche PUD project.

Commissioner Kiggins seconded the motion, and it passed.

**COMMUNICATIONS: Items from the Audience** – No one wished to speak.

**Board Members:** Each Commissioner reported on his recent activities.

**General Manager: General Manager Activities Report (Discovery Clean Water Alliance; Agency Coordination; and District and Professional Organization Functions)** – John Peterson briefly reviewed his report.

**Assistant Manager: Assistant Manager Activities Report (General Sewer Plan; Public Outreach and Involvement; and Agency Coordination)** – Shawn Moore briefly reviewed his report.

Mr. Moore provided the Board with the draft May/June 2017 Connections newsletter, requesting final comments by Thursday, April 13.

**District Engineer: District Engineer Activities Report (Facilities Program; Capital Program – Construction; Capital Program – Design; Development Program; Discovery Clean Water Alliance; and Agency Coordination)** – Robin Krause briefly reviewed his report, including 1) a draft agenda bill related to Environmental Mitigation Monitoring and Permitting Support – County Environmental Services Division Reimbursable Work Order; 2) a memo related to Green Valley Subdivision District Laterals Reimbursement; 3) a memo related to Persa Estates Latecomer Reimbursement; 4) a memo and draft agenda bill related to Taverner Ridge Phases 8 & 9 Pump Station Developer Reimbursement; and 5) a draft agenda bill related to Alliance – 36<sup>th</sup> Avenue Pump Station Pump Replacement – Waiver of Competitive Bidding for Sewage Pumps.

The Board concurred with the proposed Environmental Mitigation Monitoring and Permitting Support – County Environmental Services Division Reimbursable Work Order agenda bill and requested staff include the item at an upcoming Board meeting under Consent Agenda.

The Board concurred with the Green Valley lateral costs and requested staff move forward with calculating the assessments, informing the affected property owners and then presenting the reimbursement at a future Board meeting for consideration.

The Board concurred with the Persa Estates Latecomer Reimbursement assessments and requested staff move forward with notification to the affected property owners and prepare a contract for the developer to sign.

The Board concurred with the proposed Taverner Ridge Phases 8 & 9 Pump Station Developer Reimbursement agenda bill and requested staff include the item at an upcoming Board meeting under Consent Agenda.

The Board concurred with the proposed Alliance – 36<sup>th</sup> Avenue Pump Station Pump Replacement – Waiver of Competitive Bidding for Sewage Pumps agenda bill and requested staff include the item an upcoming Board meeting under Consent Agenda.

**Finance Director/Treasurer: Finance Director/Treasurer Activities Report**

**(Accounting; Customer Support; Alliance & District and Professional Organization Functions)** – Ken Andrews briefly reviewed his report.

**Operations Manager:** No report.

**District Legal Counsel:** No report.

**Board Clerk:** No report.

**NEW BUSINESS: AB #17-027 – Pleasant Valley North Pump Station – Professional Engineering Services Contract** – Robin Krause briefly reviewed the agenda bill, which was presented to the Board for initial review at the March 28 Board meeting.

Commissioner Kimsey moved to authorize the General Manager to sign the Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with BergerABAM in an amount not to exceed \$338,187.00 for the Pleasant Valley North Pump Station project and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed ten (10) percent of the total contracted amount.

Commissioner Harker seconded the motion, and it passed unanimously.

At 4:35 PM, Commissioner Kiggins recessed the meeting into an Executive Session with District legal counsel and John Peterson for the purpose of considering pending or potential litigation, under RCW 42.30.110 section 1(i) for approximately 20 minutes. No action will be taken.

At 4:55 PM, Commissioner Kiggins reconvened the meeting.

Commissioner Kimsey moved to adjourn the meeting.

Commissioner Harker seconded the motion, and it passed unanimously.

At 4:56 PM, Commissioner Kiggins adjourned the meeting.

Respectfully submitted,

Secretary