CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
CONTINUED MEETING
October 14, 2014

The continued meeting of September 23, 2014 was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on October 14, 2014. Commissioner Kiggins called the meeting to order at 3:00 PM.

Those in attendance were: Commissioners Denny Kiggins, Neil Kimsey and Norm Harker.

District Staff: John Peterson, Shawn Moore, Robin Krause, Tom Burns, Ken Andrews, Catrina Galicz, Hugh Findlay, Steve Bacon, Hugh Findlay and Kim Thur.

Visitors Present for Regular Meeting: Betty Tuenessen.

ADDITIONS & DELETIONS TO AGENDA: There were none.

SPECIAL PRESENTATIONS: Ken Andrews, Professional Finance Officer Award – The Board recognized Ken Andrews for earning the Professional Finance Officer Award for the State of Washington from the Washington Finance Officers Association. It was noted that Mr. Andrews has received the award for the past six years.

WORK SESSION: 2015 Budget Work Session #1 – Six-Year Financial Forecast & Capital Plan – Ken Andrews reviewed the October 14, 2014 Framework for 2015-2020 Financial Plan memo with the Board.

Heidi Rosenberg then presented and reviewed the draft 2015-2020 Six-Year Capital Program with the Board.

General discussion occurred on both items. Staff will present the second work session on the proposed 2015 budget at the October 28 Board meeting.

CONSENT AGENDA: Commissioner Kimsey moved to approve the Consent Agenda as presented, approving September 23, 2014 regular meeting minutes, voucher #s 45751-45843 and #s 8403-8415 (September payroll benefits' warrants) in the amount of $359,412.23 from the Maintenance Fund, $293,170.83 from the Repair & Replacement Projects fund, $164,429.94 from the Capital Projects fund; payroll voucher #s 8395-8402, 8416 and direct deposit authorizations in the amount of $199,326.20; Agenda Bill #14-079, authorizing the General Manager signing the Professional Services Contract Amendment with JLA Public Involvement in

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an amount not to exceed $5,420.55 for public involvement support of the Discovery Corridor Wastewater Transmission System Phase 1 construction project and further authorize the General Manager, or designee, signing supplemental amendments not to exceed ten (10) percent of the total contracted amount; Agenda Bill #14-080, authorizing the General Manager signing the Developer Extension, Reimbursement and Service Agreement with the developer for the costs of constructing the Schoen Pump Station project in an amount not to exceed $376,804.90 and further authorizing the General Manager, or designee, to sign supplemental amendments not to exceed ten (10) percent of the original agreement amount; Agenda Bill #14-081, authorizing the General Manager signing the Developer Extension, Reimbursement and Service Agreement with the developer for the costs of constructing the Schoen Pump Station force main in an amount not to exceed $72,094.67 and further authorizing the General Manager, or designee, to sign supplemental amendments not to exceed ten (10) percent of the original agreement amount; and Agenda Bill #14-082, adopting Resolution #1634, adopting the Clark Regional Wastewater District logo.

Commissioner Harker seconded the motion, and it passed unanimously.

COMMUNICATIONS: Items from the Audience – No one present wished to speak.

Board Members: Each Commissioner reported on his recent activities.

General Manager: General Manager Activities Report (Discovery Clean Water Alliance Update; Agency Coordination; and District & Professional Organization Functions) – John Peterson reviewed his report.

Assistant Manager: Assistant Manager Activities Report (Infrastructure Assistance Coordinating Council) – Shawn Moore reviewed his report.

District Engineer: District Engineer Activities Report (Discovery Corridor Wastewater Transmission System (DCWTS); 2014 Capital Program; & Discovery Clean Water Alliance Support) – Robin Krause reviewed his report

Memo re: NE 20th Avenue Local Facilities Charge Segregation – Robin Krause reviewed the memo as a second review with the Board. The Board concurred with staff's recommendation and requested staff to include the item on the October 28 Consent Agenda.

Memo re: Proposed Changes to Vendor Roster – Robin Krause reviewed the memo. District staff is requesting to utilize the Municipal Research and Services Center's (MRSC) shared vendor roster. The District currently utilizes MRSC's small works and consultant rosters.

(APPROVED 10/28/14)

The Board concurred with staff's recommendation and requested staff to include the item on the October 28 Consent Agenda.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Discovery Clean Water Alliance; 2015 District Budget & District and Professional Organization Functions) – Ken Andrews reviewed his report.

District Legal Counsel: No report.

Board Clerk: No report.

UNFINISHED BUSINESS: No items to discuss.

NEW BUSINESS: No items to discuss.

Commissioner Harker moved to adjourn the meeting.

Commissioner Kimsey seconded the motion, and it passed unanimously.

At 4:53 PM, Commissioner Kiggins adjourned the meeting.

Respectfully submitted,

Secretary

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