CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
July 22, 2014

The third regular meeting for the month of July was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on July 22, 2014. Commissioner Kiggins called the meeting to order at 3:00 PM.

Those in attendance were: Commissioners Denny Kiggins and Neil Kimsey. Commissioner Norm Harker had an excused absence.

District Staff: John Peterson, Shawn Moore, Robin Krause, Ken Andrews, Steve Bacon, Tom Burns, Hugh Findlay, Heidi Rosenberg and Kim Thur. District legal counsel Rod Kaseguma.

Visitors Present for Regular Meeting: Dan Clark and Betty Tuenessen.

Visitors Present for Hearing: Dave Nelson and Ruth Johnson.

ADDITIONS & DELETIONS TO AGENDA: There were none.

WORK SESSION: Ridgefield Junction Local Facilities Charge – Shawn Moore reviewed a presentation that included an initial proposal for a Ridgefield Junction-wide Local Facilities Charge. Discussion occurred on the proposal.

CONSENT AGENDA: Commissioner Kimsey moved to approve the Consent Agenda, approving July 8, 2014 regular meeting minutes; July 15, 2014 regular meeting minutes; warrant #s 45393-45460 in the amount of $517,324.37 from the Maintenance Fund, $7,096.38 from the Repair & Replacement Projects fund, $7,600.94 from the Capital Projects fund; Agenda Bill #14-061, authorizing staff to schedule a public hearing for the NE 82nd Street Extension Local Facilities Charge project on Tuesday, August 26, 2014 at 5:00 PM or as soon thereafter as possible; and Agenda Bill #14-062, adopting Resolution #1627, establishing a latecomer charge for the sewer lines constructed in conjunction with the Jenkins Meadow developer extension (Project #15-08) and authorizing the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the Jenkins Meadow subdivision.

Commissioner Kiggins seconded the motion, and it passed.

COMMUNICATIONS: Items from the Audience – No one present wished to speak.

Board Members: Each Commissioner reported on his recent activities.

(Approved 08/12/14)

General Manager: General Manager Activities Report (Discovery Clean Water Alliance Update; Agency Coordination; & District and Professional Organization Functions – John Peterson reviewed his report, including the draft amendment to the Discovery Clean Water Alliance Administrative Lead Agreement, which will be initially presented to the Alliance Board of Directors on August 15.

Assistant Manager: Assistant Manager Activities Report (Washington Association of Sewer & Water Districts Strategic Planning Committee; General Sewer Plan Update; Facilities Projects; & Agency Coordination – Purchasing) – Shawn Moore reviewed his report, including an Interlocal Joint Purchasing Agreement with the City of Battle Ground, which allows the City to procure odor control chemicals at the District's reduced rate. Mr. Moore noted that John Peterson will be signing the agreement per his authority granted in District Code.

District Engineer: District Engineer Activities Report (Discovery Corridor Wastewater Transmission System (DCWTS); 2014 Capital Program; & Discovery Clean Water Alliance Support) – Robin Krause reviewed his report.

Finance Director/Treasurer: Finance Director/Treasurer Activities Report (Discovery Clean Water Alliance; Finance Department Staffing; & Agency Coordination) – Ken Andrews reviewed his report.

District Legal Counsel: Report on 2014 Legislative Session – Rod Kaseguma reviewed his report, which summarized the new laws that are relevant and of interest to the District.

Board Clerk: No report.

UNFINISHED BUSINESS: No items to discuss.

NEW BUSINESS: AB #14-064 – Discovery Corridor Wastewater Transmission System – Final Design Contract Amendment – Robin Krause briefly reviewed the agenda bill, which was provided in draft form at the July 8 Board meeting.

Commissioner Kimsey moved <u>to authorize the General Manager to sign Amendment 3 to the Professional Engineering, Land Surveying, Architecture and Landscape Architecture Services Contract with OTAK, Inc. for a final contract in an amount not to exceed $1,207,958.00 for the Discovery Corridor Wastewater Transmission System Final Design Services</u>.

Commissioner Kiggins seconded the motion, and it passed.

At 4:47 PM, Commissioner Kiggins recessed the meeting.

(Approved 08/12/14)

At 5:00 PM, Commissioner Kiggins reconvened the meeting.

HEARINGS: 5:00 PM – AB #14-063 – NE 119th Street at NE 50th Avenue Local Facilities Charge - Commissioner Kiggins opened the hearing on the establishment of the final cost and pro rata share of the local facilities project NE 119th Street at NE 50th Avenue and cost for the sanitary sewer facilities installed to 8 lots along NE 119th Street from NE 49th Avenue to approximately 200 feet west of NE 54th Court. He then asked District staff to explain the Local Facilities Charge reimbursement requirements and process and to describe the sanitary sewer facilities and their cost.

Steve Bacon provided the background information on the project.

Commissioner Kiggins then asked if anyone present wished to provide testimony on the sanitary sewer facilities and the local facilities charge reimbursement.

Ruth Johnson, 12002 NE 50th Avenue, Vancouver, Washington, noted the letter she received providing notice of the public hearing incorrectly listed the Local Facilities Charge project as NE 10th Avenue South instead of NE 119th Street at NE 50th Avenue. Staff apologized for the oversight.

Commissioner Kimsey moved <u>to close the public hearing</u>.

Commissioner Kiggins seconded the motion, and it passed.

Commissioner Kiggins announced the public hearing was closed.

Commissioner Kimsey stated that he believed the proposed reimbursement area and cost is appropriate and meets the requirements of District Code Chapter 5.42. He then moved <u>to direct staff to prepare a resolution for approval and adoption of the NE 119th Street at NE 50th Avenue Local Facilities Charge project that includes the properties and proposed assessments as shown in the Final Assessments Table at a future Board meeting</u>.

Commissioner Kiggins seconded the motion, and it passed.

Commissioner Kiggins thanked everyone for attending the hearing.

Commissioner Kimsey moved <u>to adjourn the meeting</u>.

Commissioner Kiggins seconded the motion, and it passed.

At 5:15 PM, Commissioner Kiggins adjourned the meeting.

Respectfully submitted,

Secretary

(Approved 08/12/14)

(Approved 08/12/14)