
CLARK REGIONAL WASTEWATER DISTRICT

BOARD OF COMMISSIONERS

Denny Kiggins, President • Norm Harker, Vice President • Neil Kimsey, Secretary
John M. Peterson, General Manager

8000 NE 52 Court/PO Box 8979 • Vancouver, Washington 98668-8979 • 360-750-5876

REGULAR MEETING

Commissioners Chamber

Tuesday, May 23, 2017
3:00 PM

BOARD AGENDA material is available for public review at the District Office on the Friday afternoon prior to the Tuesday Board meeting. You are encouraged to call the District Office (750-5876) if you have any questions concerning Board meetings, District services or other District matters. The District strives to accommodate people with disabilities. Please contact the District Office (by noon on Monday) if we can be of assistance. If you should experience difficulty hearing the proceedings, please bring this to the attention of the Board by raising your hand.

CALL TO ORDER

FLAG SALUTE

ADDITIONS & DELETIONS TO AGENDA

SPECIAL PRESENTATIONS

- 1) Dustin Harris, Maintenance Specialist I: 5 Years of Service Award
- 2) Alberto Sanchez-Munoz, Maintenance Specialist III: 5 Years of Service Award
- 3) Ski Skibinski, Maintenance Specialist I: 20 Years of Service Award

WORK SESSION

- 1) 2017 First Quarter Reports:
 - Engineering Department
 - Financials/ERU Report
 - Operations Department

CONSENT AGENDA

(Consists of routine items that have a staff recommendation, and items that the Board has previously discussed and for which no further discussion is required. The entire Consent Agenda is normally approved with one vote. Any Board member may ask questions about items on the Consent Agenda before a vote is taken or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion.)

- a. Approval of Minutes: May 9, 2017 Regular Meeting Minutes
May 16, 2017 Regular Meeting Minutes

- b. Audit of Accounts:

Voucher #s 50702-50778

| | |
|---|----------------|
| Maintenance Fund (401) | \$93,301.73 |
| Debt Service Fund (404) | \$1,229,546.61 |
| Repair & Replacement Projects Fund (407) | \$33,856.78 |
| Capital Projects Fund (409) | \$412,881.26 |
| Alliance Repair & Replacement Projects Fund (417) | \$122,261.30 |
| Alliance Capital Projects Fund (419) | \$65,140.74 |

c. Other

- 1) AB #17-043 – Persa Estates Latecomer Reimbursement – Resolution Establishing Latecomer Charge
Required Consent Action: Adopt Resolution #1687, establishing a latecomer charge for sewer lines constructed in conjunction with the Persa Estates developer extension (Project #47-07).

Authorize the General Manager to sign the Latecomer Reimbursement Agreement with the developer of the Persa Estates subdivision.
- 2) AB #17-044 – 2017 General Manager/Organization Goal 14 – Efficiency Initiative: Engineering Workflow Optimization Assessment, 14a - Field Forms Implementation
Required Consent Action: Authorize the General Manager to sign the Professional Services Contract in the amount of \$48,120.00, and further authorize the General Manager, or written designee, to sign supplemental amendments not to exceed fifteen (15) percent of the original contracted amount.
- 3) AB #17-045 – Locate Service Truck Replacement
Required Consent Action: Authorize the Operations Manager to purchase a 2017 Ford F250 in a total amount not to exceed of \$35,000.00.
- 4) AB #17-046 – Janitorial Services Maintenance Services Contract
Required Consent Action: Authorize the General Manager to sign the Maintenance Services Contract with ABM Onsite Services – West, Inc. to provide janitorial services for the District office and shop facilities in an amount not to exceed \$21,448.18.

COMMUNICATIONS

- a. Items from the Audience

REPORTS

- a. Board Members
- b. General Manager
 - (1) General Manager Activities Report
- c. Assistant Manager
 - (1) Assistant Manager Activities Report
- d. District Engineer
 - (1) District Engineer Activities Report
- e. Finance Director/Treasurer
 - (1) Finance Director/Treasurer Activities Report
- f. Operations Manager
 - (1) Operations Manager Activities Report
- g. District Legal Counsel
- h. Board Clerk

HEARINGS

(Held to receive comment on important matters before the Board. You are welcome to offer your comments after being recognized by the President. After all persons have spoken, the hearing is closed to public comment, and the Board proceeds with its deliberation and decision-making.)

UNFINISHED BUSINESS

NEW BUSINESS

- 1) AB #17-047 – Velveteen Meadows Phases 3-8 – Whipple Creek North Pump Station Pavement Replacement
– Final Costs Approval

ANNOUNCEMENTS

EXECUTIVE SESSION

ADJOURNMENT