

**CLARK REGIONAL WASTEWATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
REGULAR MEETING
April 18, 2017**

The second regular meeting of April was held at the District Board meeting room, 8000 NE 52nd Court, Vancouver, Washington on April 18, 2017. Commissioner Kiggins called the meeting to order at 7:00 AM.

Those in attendance were: Commissioners Norm Harker (arrived at 7:18 AM), Denny Kiggins and Neil Kimsey.

District Staff: John Peterson, Tom Burns, Robin Krause, Shawn Moore and Kim Thur.

Visitors Present for Regular Meeting: Interested Citizens: Dan Clark.

ADDITIONS & DELETIONS TO AGENDA: There were none.

COMMUNICATIONS: Items from the Audience – No audience members wished to provide testimony.

REPORTS: Board Members – Commissioners Kimsey and Kiggins reported on their recent activities.

Board Clerk: Board Event Attendance Confirmation (March 22 – April 18, 2017) – The Board signed the attendance confirmation sheet.

Board Calendar of Events (April 19 – May 16, 2017) – Ms. Thur reviewed the calendar with the Board.

General Manager: 2017 General Manager/Organization Goals – First Quarter Update – John Peterson briefly reviewed the first quarter update of the 2017 General Manager/Organizational Goals with the Board.

2017 General Manager/Organization Goal 14 – Efficiency Initiative: Engineering Workflow Optimization Assessment, 14a – Field Forms Implementation – Project Status Report – Robin Krause reviewed the memo, providing a project status update for the Board's information. The Board concurred with staff moving forward with negotiating a contract with FLO Analytics to develop the electronic field forms, revised related procedures, setup the software and provide the necessary staff training.

Discovery Clean Water Alliance Update – John Peterson briefly reviewed the Board of Directors meeting agenda packet for the April 21 meeting.

UNFINISHED BUSINESS: No items to discuss.

NEW BUSINESS: No items to discuss.

Commissioner Kimsey moved to adjourn the meeting.

Commissioner Harker seconded the motion, and it passed unanimously.

At 8:25 AM, Commissioner Kiggins adjourned the meeting.

Respectfully submitted,

Secretary

(APPROVED 04/25/17)