

**CLARK REGIONAL WASTEWATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
REGULAR MEETING  
November 18, 2014**

The first regular meeting of November was held at the District Board meeting room, 8000 NE 52<sup>nd</sup> Court, Vancouver, Washington on November 18, 2014. Commissioner Kiggins called the meeting to order at 7:00 AM.

Those in attendance were: Commissioners Denny Kiggins, Norm Harker and Neil Kimsey.

District Staff: John Peterson, Shawn Moore and Robin Krause.

Visitors Present for Regular Meeting: Ridgefield City Council: Lee Wells and Don Stose; and Interested Citizens: Dan Clark.

**ADDITIONS & DELETIONS TO AGENDA:** John Peterson explained he would like to provide additional information related to a Ridgefield City Council meeting on Thursday, November 20.

**COMMUNICATIONS: Items from the Audience** – No audience members wished to speak.

**Board Members:** Each Commissioner reported on his recent activities.

**Board Clerk: Board Event Attendance Confirmation (October 22 – November 18, 2014)** – In Kim Thur's absence, John Peterson reviewed and confirmed the Board's attendance at events from October 22 – November 18, 2014. The Board members then signed the confirmation sheet.

**Board Calendar of Events (November 20 – December 31, 2014)** – John Peterson reviewed the calendar with the Board.

Discussion occurred on the calendar. Mr. Peterson noted that Kim Thur will update the calendar per today's discussion and provide a new version to the Board.

**General Manager: 2015 Strategic Goals & Initiatives Update** – John Peterson presented for the second time the proposed list of focus areas for 2015. The Board concurred with the proposed list and requested staff to include the item on the December 23, 2014 Consent Agenda for approval.

**Review of Policy Related to Definition of Other Official Duties or Services-** John

Peterson briefly reviewed the policy with the Board. The Board concurred with the proposed minor edits to the policy and requested staff to include the item on the November 25, 2014 Consent Agenda for approval.

**District Engineer: General sewer Plan Update** – Robin Krause reviewed the memo with the Board. Discussion occurred on the process. The Board was supportive of moving forward with the project. District staff will continue to develop the consulting contract for the effort.

John Peterson reported that District staff will be presenting the 2015 sewer rates to the Ridgefield City Council on November 20, 2014. Mr. Peterson reviewed the presentation materials. The Board was supportive of the message.

**UNFINISHED BUSINESS:** No items to discuss.

**NEW BUSINESS:** No items to discuss.

Commissioner Kimsey moved to adjourn the meeting.

Commissioner Harker seconded the motion, and it passed unanimously.

At 8:35 AM, Commissioner Kiggins adjourned the meeting.

Respectfully submitted,

Secretary